

<b>CONTRACT SECURITY CLASSIFICATION SPECIFICATION</b>				a. FACILITY CLEARANCE REQUIRED/	
(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort.)				b. LEVEL OF SAFEGUARDING REQUIRED	
<b>2. THIS SPECIFICATION IS FOR:</b> (X and complete as applicable)				<b>3. THIS SPECIFICATION IS:</b> (X and complete as applicable)	
a. PRIME CONTRACT NUMBER		a. ORIGINAL (Complete date in all cases)		Date (YYMMDD)	
b. SUBCONTRACT NUMBER		b. REVISED (Supersedes all previous specs)		Revision No.	Date (YYMMDD)
c. SOLICITATION OR OTHER NO.	Due Date (YYMMDD)	c. FINAL (Complete Item 5 in all cases)		Date (YYMMDD)	
<b>4. IS THIS A FOLLOW-ON CONTRACT?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO. If Yes, complete the following:  Classified material received or generated under (Preceding Contract Number) is transferred to this follow-on contract.					
<b>5. IS THIS A FINAL DD FORM 254?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO. If Yes, complete the following:  In response to the contractor's request dated _____, retention of the identified classified material is authorized for the period of _____					
<b>6. CONTRACTOR</b> (Include Commercial and Government Entity (CAGE) Code)					
a. NAME, ADDRESS, AND ZIP CODE		a. CAGE CODE		c. COGNIZANT SECURITY OFFICE (Name, Address, Zip) <b>DEFENSE SECURITY SERVICE (DSS)</b>	
<b>7. SUBCONTRACTOR</b>					
a. NAME, ADDRESS, AND ZIP CODE		b. CAGE CODE		c. COGNIZANT SECURITY OFFICE (Name, Address, Zip)	
<b>8. ACTUAL PERFORMANCE</b>					
a. NAME, ADDRESS, AND ZIP CODE		b. CAGE CODE		b. COGNIZANT SECURITY OFFICE (Name, Address, Zip)	
<b>9. GENERAL IDENTIFICATION OF THIS PROCUREMENT</b>					
<b>10. THIS CONTRACT WILL REQUIRE ACCESS TO:</b>			<b>11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:</b>		
YES	NO				
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION		a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY			
b. RESTRICTED DATA		b. RECEIVE CLASSIFIED DOCUMENTS ONLY			
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION		c. RECEIVE AND GENERATE CLASSIFIED MATERIAL			
d. FORMERLY RESTRICTED DATA		d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE			
e. INTELLIGENCE INFORMATION:		e. PERFORM SERVICES ONLY			
(1) Sensitive Compartmented Information (SCI)		f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S., PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES			
(2) Non-SCI		g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER			
f. SPECIAL ACCESS INFORMATION		h. REQUIRE A COMSEC ACCOUNT			
g. NATO INFORMATION		i. HAVE TEMPEST REQUIREMENTS			
h. FOREIGN GOVERNMENT INFORMATION		j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS			
i. LIMITED DISSEMINATION INFORMATION		k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE			
j. FOR OFFICIAL USE ONLY INFORMATION		l. OTHER (Specify)			
PR NO.:					

PR NO.:

CONTRACT NUMBER:

**12. PUBLIC RELEASE.** Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public releases shall be submitted for approval prior to release to the Directorate for Freedom of Information and

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DIRECT

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THROUGH (Specify):

COMMANDER, SPACE AND NAVAL WARFARE SYSTEMS COMMAND (CODE 00L) 4301 PACIFIC COAST HIGHWAY, SAN DIEGO, CA 9210-3127

**13. SECURITY GUIDANCE.** The security classification guidance needed for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guides/extracts referenced herein. Add additional pages as needed to provide complete guidance.)

**CLASSIFICATION GUIDES:****ACCESS REQUIREMENTS**

**ALL CLASSIFIED INFORMATION MUST BE MARKED IN ACCORDANCE WITH EXECUTIVE ORDER 12958-CLASSIFIED NATIONAL SECURITY INFORMATION, OF 17 APRIL 1995. YOUR DEFENSE SECURITY SERVICE (DSS) INDUSTRIAL SECURITY REPRESENTATIVE (ISREP) SHOULD BE CONTACTED FOR ASSISTANCE.**

COPIES OF ALL SUBCONTRACT DD FORM 254'S MUST BE PROVIDED TO THE DISTRIBUTION LISTED IN BLOCK 17.

**14. ADDITIONAL SECURITY REQUIREMENTS.** Requirements, in addition to ISM requirements, are established for this contract. (If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed)

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YES

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NO

**15. INSPECTIONS.** Elements of this contract are outside the inspection responsibility of the cognizant security office.

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YES

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NO

(If Yes, explain and identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.)

**16. CERTIFICATION AND SIGNATURE.** Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

**17.**

a. TYPED NAME OF CERTIFYING OFFICIAL  
CASWELL@SPAWAR.NAVY.MIL  
CHRISTINE CASWELL

b. TITLE  
CONTRACTING OFFICER'S SECURITY  
REPRESENTATIVE (COSR)

c. TELEPHONE (Include Area Code)  
(619) 524-2672

d. ADDRESS (Include Zip Code)  
COMMANDING OFFICER  
SPAWAR SYSTEMS CENTER D0355  
53560 HULL ST.  
SAN DIEGO, CA 92152-5001

**17. REQUIRED DISTRIBUTION**☐

a. CONTRACTOR

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b. SUBCONTRACTOR

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c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR

☐d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY  
ADMINISTRATION☐

e. ADMINISTRATIVE CONTRACTING OFFICER

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f. OTHERS AS NECESSARY D0355

e. SIGNATURE

DD Form 254, Reverse, DEC 90

NRaD (OP) 5500/3 (REV. 9-95) (BACK)

**Sample DD Form 254 (Sheet 2 of 2)**